

COMMUNICATIONS OFFICER

The El Dorado Springs Police Department is accepting applications for the position of part-time Communications Officer. Shift work and weekend duty required. Typing and computer skills necessary.

RECORDS CLERK

The El Dorado Springs Police Department is also accepting applications for the position of part-time Records Clerk. Monday through Friday position involving filing, typing and processing paperwork.

Rigid background investigation, pre-employment drug test and physical required. Cannot have been arrested for crimes involving moral turpitude, serious misdemeanors or felonies. Experience a plus but not mandatory. Apply at the Police Department, 1207 S Main. Deadline for applying is May 19, 2017 or until filled. The City of El Dorado Springs is an equal opportunity employer and does not discriminate on basis of race, color, gender national origin, religion, age or disability in employment or the provision of services.